



**Research Induction Committee (RIC)
23rd August, 11:00 AM
Room 423, Building 6, Clayton Campus**

Any conflict of interest as well as apologies must be sent in writing to the Executive Officer Mayur Katariya in advance.

 indicates an attachment

1. Introduction to Formal Business

- 1.1 Apologies
- 1.2 Absent
- 1.3 Observers
- 1.4 By invitation
- 1.5 Minutes

2. Minutes

- 2.1 Minutes from the last RIC meeting 3/2006  **RIC 01_04 / 2006**

Recommendation


That the Minutes of meeting no 03/06 of the Research Induction Committee be confirmed as an accurate record.

3. Starring of unstarred items

The chair will provide members with the opportunity to star additional items for discussion.

MOTION: The Chair moves that for all items other than those starred the recommendations contained therein be adopted without discussion or the information noted.




4. * Business Arising from Minutes

- 4.1 Faculty HDR Facilities and Services Audit  **RIC 02_04 / 2006**
(This document will be tabled in the meeting)


5. * Reports

5.1 Update from MERC








5.2 Associate Dean (Research Degrees and Induction)
Assoc Prof Trevor Gale to report

- AUQA audit
 - 1. Likely AUQA Audit Question  **RIC 03_04 / 2006**
 - 2. Mock AUQA Audit Report  **RIC 04_04 / 2006**
- HDR Admin and Academic Support on Three Campuses
 **RIC 05_04 / 2006**



- MRGS Exit Survey Results  **RIC 06_04 / 2006**
- Mid Year HDR Orientation
- Open Day HDR Session
- MEd (Research) examination matters

MOTION: Guidelines stipulated in MRGS Handbook for Doctorate and MPhil Degrees will be the default Faculty of Education guidelines to determine possible courses of action for MEd (Research) examination matters unless otherwise documented in Faculty of Education records.

- Proposal for new HDR courses.  **RIC 07_04 / 2006**
 - Prize for the best university Masters Research thesis
 - Letter to non-accredited supervisors  **RIC 08_04 / 2006**
 - Plan for HDR Recruitment
- 5.3 * Co-ordinator Master of Education – Research
Assoc Prof Georgina Tsolidis to report
- Supervision Allocation
 - MEd Research Cohorts  **RIC 09_04 / 2006**
 - Visiting Students  **RIC 10_04 / 2006**
- 5.4 * Co-ordinator of Honours Degrees
Dr Jane Mitchell to report  **RIC 11_04 / 2006**
- Draft Policy for Honours Degree of Bachelor of Education
 **RIC 12_04 / 2006**
- 5.5 * Director of Research Degrees
Dr Helen Forgasz to report
- Update of Research Degrees Sub-Committee meeting 3/2006
- 5.6 * Curriculum Committee
Dr Margaret Gearon to report  **RIC 13_04 / 2006**
(This document will be tabled in the meeting)

6. Other Business

7. Next Meeting

Wednesday 1st November 11:00 AM Room G08 Clayton Campus



DISTRIBUTION

COMMITTEE MEMBERS

Associate Professor Trevor Gale -- Chair

Dr Helen Forgasz

Associate Professor Georgina Tsolidis

Dr Margaret Gearon

Dr Jane Mitchell

Dr Jill Brown

Dr Jenny Miller

Dr Umesh Sharma

Student Representatives

Mr Raqib Chowdhury

Ms Claire Charles

FOR INFORMATION

Professor Jane Kenway

Dr Mandi Berry

Ms Trudi Brunton

Dr Evan Kritikakos

Executive Officer: Mr Mayur Katariya

Administrative Officer: Mr Ed Irons