



**Research Induction Committee (RIC)
5th July 2006, 11:00 AM
Room 423, Building 6, Clayton Campus**

Any conflict of interest as well as apologies must be sent in writing to the Executive Officer Mayur Katariya in advance.

 indicates an attachment

1. Introduction to Formal Business

- 1.1 Apologies
- 1.2 Absent
- 1.3 Observers
- 1.4 By invitation
- 1.5 Minutes

2. Minutes

- 2.1 Minutes from the last RIC meeting 2/2006  **RIC 01_03 / 2006**

Recommendation

That the Minutes of meeting no 02/06 of the Research Induction Committee be confirmed as an accurate record.

3. Starring of unstarred items

The chair will provide members with the opportunity to star additional items for discussion.

MOTION: The Chair moves that for all items other than those starred the recommendations contained therein be adopted without discussion or the information noted.

4. Business Arising from Minutes

- 4.1 Education HDR Frequently Asked Questions  **RIC 02_03 / 2006**



5. * Reports

5.1 MERC report


- MERC Conference Updates  **RIC 03_03 / 2006**

5.2 Associate Dean (Research Degrees and Induction)


Assoc Prof Trevor Gale to report

- MRGS Mock AUQA audit
- HDR Admin and Academic Support on Three Campuses
 **RIC 04_03 / 2006**
- Visiting Research Students  **RIC 05_03 / 2006**



- Winter School  **RIC 06_03 / 2006**
- MEd (Research) Cohorts
- Storage of HDR Student Data and Audit of HDR facilities
- Milestones for HDR Students
- Carrick Institute of Research
- Supervision Pedagogy Seminar Series
- Working Groups

5.3 Co-ordinator Master of Education – Research
Assoc Prof Georgina Tsolidis to report

- Supervision Allocation  **RIC 07_03 / 2006**

5.4 Director of Research Degrees
Dr Helen Forgasz to report

- Minutes of Research Degrees Sub-Committee meeting 2/2006
 **RIC 08_03 / 2006**

5.5 Co-ordinator of Honours Degrees
Dr Jane Mitchell to report

5.6 Curriculum Committee
Dr Margaret Gearon has tabled her apology.

6. Other Business

7. Next Meeting

Wednesday 23 August 11:00 am Room 423 Clayton Campus
Wednesday 25 October 11:00 am Room 423 Clayton Campus

DISTRIBUTION

COMMITTEE MEMBERS

Associate Professor Trevor Gale -- Chair
Dr Helen Forgasz
Associate Professor Georgina Tsolidis
Dr Margaret Gearon
Dr Jane Mitchell
Dr Jill Brown
Dr Jenny Miller
Dr Umesh Sharma

Student Representatives

Mr Raquib Chowdhury
Ms Claire Charles

FOR INFORMATION

Professor Jane Kenway
Dr Mandi Berry
Ms Trudi Brunton
Dr Evan Kritikakos

Executive Officer: Mr Mayur Katariya
Administrative Officer: Mr Ed Irons