



## **RESEARCH INDUCTION COMMITTEE**

Meeting No. 01/06 of the Research Induction Committee of the Faculty of Education will be held on Wednesday 8 March 2006 at 11.00am, in room 423, Clayton Campus.

**Apologies should be directed to the Executive Officer, email:**  
[kerry.theodora@education.monash.edu.au](mailto:kerry.theodora@education.monash.edu.au) phone no 990 52803 prior to the meeting.

Kerry Theodora  
Executive Officer

## **AGENDA**

**Members having a direct commercial or financial interest in any item before this meeting must declare that interest to the Chair via the Executive Officer prior to consideration of the item, and must not take part in a vote on any matter concerning it.**

### **1. \*CONSIDERATION OF THE AGENDA**

#### **1.1 Starring of Items**

The chair will provide members with the opportunity to star additional items for discussion.

#### **1.2 Notice of Motion**

The Chair will move that for all items other than those starred the recommendations contained therein be adopted without discussion or the information noted.

### **2. \* MINUTES**

The Minutes of meeting no. 01/05 of the Research Induction Committee held on Wednesday 14 December 2005 have been distributed.

#### **Recommendation**

That the Minutes of meeting no 01/05 of the Research Induction Committee be confirmed as an accurate record.

### **3. MATTER ARISING FROM MINUTES**

- 3.1 Promoting exPERT Series**  
Ed Irons to report discussions with David Bell (MRGS).
- 3.2 Supervision Matters**  
Ed Irons to report on progress of Supervision Code of Practice.
- 3.3 Advertising of Funding Sources to HDR Students**  
Ed Irons to report on progress of Web page & Bulk Email.
- 3.4 Research Funding Increase for Research Students**  
Helen Forgasz to report on the reply from Research Committee.
- 3.5 Orientation Materials and Induction Kit**  
Ilana Snyder and Ed Irons to report on progress.

### **4. \* ITEMS FOR REPORT**

- 4.1 MERC Report**  
Claire Charles/Raqib Chowdhury to report
- 4.1 Assoc Dean Research Degrees & Induction**  
Ilana Snyder to report
- Dean's nominees for RIC  
MRGS matters (Code of Practice; retention of students' research data – 5 year limitation; completion rates; RQF; student publications; examination procedures)  
Research Strengths  
HDR enrolments  
Exit Survey RIC 02/06  
Plans for 2006 (supervision seminar 22 March
- 4.1 Director of Research Degrees**  
Helen Forgasz to report
- Student resources
  - Scholarship update
  - Sport & Outdoor Recreation Scholarship
  - Faculty Exit Survey
  - Masters documentation
  - Working party for confirmation processes
  - Stats advice for students
- 4.3 Co-ordinator of Master of Education- Research**  
Trevor Gale to report
- Strategies and initiatives to recruit Masters Research Students
  - Allocation of supervisors

**4.4 Curriculum Committee**  
Margaret Gearon to report

**4.5 Honours Degree in Bachelor of Education**  
Mandi Berry/Jane Mitchell to report

**4.6 Confirmation of Candidates- Faculty of Education**  
Helen Forgasz to report

**RIC: 01/06**

**4.7 Master in School Leadership Pathways**  
Brenda Beatty to report.

**RIC: 03/06**

**4.8 Automatic H 1 E**  
Helen Forgasz to report

**RIC: 04/06**

**5. \* ANY OTHER BUSINESS**

**6. \* NEXT MEETING**

Please note the following Research Induction Committee meeting dates in your diary.'

<b>Wednesday 8 March</b>	<b>11:00 am</b>	<b>Room 423</b>	<b>Clayton Campus</b>
<b>Wednesday 24 May</b>	<b>11:00 am</b>	<b>Room 423</b>	<b>Clayton Campus</b>
<b>Wednesday 5 July</b>	<b>11:00 am</b>	<b>Room 423</b>	<b>Clayton Campus</b>
<b>Wednesday 23 August</b>	<b>11:00 am</b>	<b>Room 423</b>	<b>Clayton Campus</b>
<b>Wednesday 25 October</b>	<b>11:00 am</b>	<b>Room 423</b>	<b>Clayton Campus</b>

**DISTRIBUTION**

**COMMITTEE MEMBERS**

Associate Professor Ilana Snyder – Chair  
Dr Helen Forgasz  
Associate Professor Trevor Gale  
Dr Margaret Gearon  
Dr Mandi Berry/Dr Jane Mitchell  
Dr Jill Brown  
Dr Jenny Miller  
Dr Umesh Sharma

**FOR INFORMATION**

Professor Jane Kenway  
Ms Trudi Brunton

Executive Officer: TBA  
Administrative Officer: Mr Ed Irons

**Student Representatives**

Ms Claire Charles

Mr Raquib Chowdhury