



**MONASH** University  
Education

## **FACULTY BOARD**

### **MINUTES**

**Meeting No. 2/09  
20 May 2009**

**4.00pm – 6.00 pm**

**Council Room, Building 3A  
Clayton Campus  
(and via voicepoint)**

## 2009 Board Members

<b>ATKINSON</b> , Mr Henry	Faculty member
<b>BAKER</b> , Mr Mark	Student representative – undergraduate Clayton
<b>BARKATSAS</b> , Dr Tasos	Elected Academic Member - Gippsland
<b>BERRY</b> , Dr Amanda	Director – Student Affairs and Chairperson Equity and Diversity Committee
<b>BEVERIDGE</b> , Ms Angela	Student representative – undergraduate Peninsula
<b>CAIRNS</b> , Assoc. Prof. Len	Associate Dean Development
<b>CARLSSON</b> , Ms Clare	Librarian or nominee
<b>CLARKE</b> , Assoc. Prof. Barbara	Associate Dean Staff
<b>Vacant</b>	Elected General Staff member
<b>DEPPELER</b> , Assoc. Prof. Joanne	Elected Academic Member - Clayton
<b>DEVOS</b> , Dr Anita	Director, Research Degrees
<b>FETERIS</b> , Dr Susan	Faculty of Science – Dean's Nominee
<b>FLEER</b> , Prof. Marilyn	Professor
<b>FORBES</b> , Mr Rodney	Faculty of Art and Design – Dean's nominee
<b>FORGASZ</b> , Assoc. Prof. Helen	Associate Dean Clayton
<b>GRAY</b> , Assoc. Prof. Judy	Course Director - Leadership
<b>HENNESSY</b> , Ms Sara	Elected General Staff Member
<b>JOSEPH</b> , Dr Cynthia	Elected Academic Member – Faculty-wide
<b>KENWAY</b> , Prof. Jane	Professor
<b>LENNON</b> , Mr Christopher	Catholic Education Office
<b>LOUGHRAN</b> , Prof. John	Professor
<b>MADDOCK</b> , Mr John	CEO Box Hill Institute of TAFE
<b>McGAW</b> , Hon. Prof. Barry	Honorary Professor
<b>MOORE</b> , Prof. Dennis	Associate Dean Development and Professor
<b>NEWTON</b> , Ms Ruth	External representative: Victorian Institute of Teaching
<b>NUTTALL</b> , Dr Joce	Associate Dean Peninsula
<b>OSBORN</b> , Dr Monique	Elected Academic Staff Member – Gippsland Campus
<b>PAYNE</b> , Assoc. Prof. Phillip	Course Director - Sport & Outdoor Recreation
<b>PEERS</b> , Dr Chris	Elected Academic Staff Member – Peninsula Campus
<b>POWER</b> , Dr Kerith	Course Director, Early Childhood
<b>QUINONES</b> , Ms Gloria	HDR Student nominated by MERC
<b>RENNIE</b> , Dr Jennifer	Course Director - Primary
<b>ROMEO</b> , Dr Geoff	Associate Dean Teaching
<b>SCHAPPER</b> , Dr Jan	Faculty of Business and Economics – Dean's Nominee
<b>SEDDON</b> , Prof. Terri	Professor
<b>SNYDER</b> , Prof. Ilana	Professor and Associate Dean Research Degrees and Induction
<b>SOMERVILLE</b> , Prof. Margaret	Professor
<b>SOUTHCOTT</b> , Dr Jane	Course Director, Postgraduate
<b>SULLIVAN</b> , Prof. Peter	Professor
<b>UKO</b> , Dr Ndaeyo	Faculty of Arts – Dean's Nominee
<b>WALDRIP</b> , Assoc. Prof. Bruce	Associate Dean Gippsland
<b>WATT</b> , Assoc. Prof. Helen	Elected Academic Staff Member – Clayton Campus
<b>WATTERSTON</b> , Dr Barbara	Centre for Strategic Education
<b>WATTERSTON</b> , Dr Jim	Department of Education & Training
<b>WILLIS</b> , Prof. Sue	Dean/Chairperson
<b>WHITE</b> , Dr. Geoff	Faculty of Medicine, Nursing & Health Sciences – Dean's Nominee
<b>ZYNGIER</b> , Dr David	Elected Academic Staff Member – Peninsula Campus
<b>TBA</b>	International Student Representative
<b>TBA</b>	Postgraduate Student Representative
<b>TBA</b>	Undergraduate Student Representative – Gippsland
<b>TBA</b>	Alumnus

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**FACULTY OF EDUCATION  
FACULTY BOARD****MINUTES**

Meeting No. 02/09 of the Faculty Board of the Faculty of Education held on Wednesday 20 May at 4.00pm in the Council Room Building 3A Clayton Campus with audiolinks on request.

**1 ATTENDANCE****1.1 Present**

Chair: Professor Sue Willis

Mr. Mark Baker, Ms Angela Beveridge, Assoc. Prof. Len Cairns, Ms Clare Carlsson, Dr Anita Devos, Mr Rodney Forbes, Ms Sara Hennessy, Prof. Jane Kenway, Mr Christopher Lennon, Prof. John Loughran, Prof. Dennis Moore, Ms Ruth Newton, Dr Joce Nuttall, Dr Chris Peers, Ms Gloria Quinones, Dr Geoff Romeo, Dr Jan Schapper, Prof. Terri Seddon, Prof. Ilana Snyder, Dr Jane Southcott, Prof. Peter Sullivan, Assoc. Prof. Helen Watt, Dr. Geoff White, Dr David Zyngier.

On voice point for the first half of the meeting: Dr Monique Osborn, Dr Jennifer Rennie, Prof. Margaret Somerville, Assoc. Prof. Bruce Waldrip.

**1.2 In attendance**

Ms Sue Plowright, Dr Joseph Agbenyega.

**1.3 Apologies**

Mr. Henry Atkinson, Dr Tasos Barkatsas, Assoc. Prof. Barbara Clarke, Dr Amanda Berry, Prof Marilyn Fleer, Assoc. Prof. Judy Gray, Mr. Peter Lawford, Mr. John Maddock, Assoc. Prof. Phil Payne, Dr Kerith Power, Prof. Terri Seddon Dr Jim Watterston, Dr Barbara Watterston.

**1.4 On Leave**

Assoc. Prof. Helen Forgasz.

**1.5 Membership**

The Dean welcomed Ms Angela Beveridge student representative Peninsula and Mr Rodney Forbes representative of the Faculty of Art and Design.

Faculty Board noted the resignation of Mr Paul Davies, elected General Staff representative and that an election was underway to fill the subsequent casual casual vacancy.

**2 CONSIDERATION OF THE AGENDA****2.1 Starring of Items**

The Chair provided members with the opportunity to star additional items for discussion. Item 12.1 was starred.

**2.2 Notice of Motion**

The Chair moved that for all items other than those starred, the recommendations contained therein be adopted without discussion or the information noted.

**Carried.**

**3 MINUTES****3.1 Meeting No 01/09  
Recommendation**

That the Minutes of Meeting No 01/09 of Faculty Board held on Wednesday

18 March 2009 be confirmed as an accurate record of that meeting and signed.

**Carried.**

#### **4 MATTERS ARISING FROM THE MINUTES:**

##### **4.1 Meeting No 01/09**

Nil.

#### **5 DEAN'S REPORT**

Members noted the points listed in the agenda. A brief oral report on the progress of Resource Centres now known as Teaching and Learning Centres was provided noting that architectural plans were underway for the Clayton centre and that a space had been identified and a staff member employed at Peninsula campus. The implementation of the centres was thus ahead of expectations.

##### **5.1 Faculty Activities and Developments**

###### **5.1.1 Faculty staff**

###### ***Academic staff***

Faculty Board noted with regret that Dr Robert Haworth from the Gippsland campus had resigned and was to return to the United States. The Faculty thanked Robert and his wife Holly, who had undertaken sessional work for the Faculty.

###### ***Professional staff***

Since the last Faculty Board meeting, the Faculty had welcomed Ms Draga Tomas, Administrative Officer - Teaching and Learning Services, Peninsula campus.

The Faculty Board noted the resignation of Mr Paul Davies, Research Services – Gippsland Campus and Ms Melinda Sung, Co-ordinator - Development Initiatives and wished them well in their new positions.

###### **5.1.2 Annual Planning Cycle**

The Board noted the points listed in the agenda.

###### **5.1.3 Faculty Developments**

The Board noted the points listed in the agenda.

##### **5.2 The Federal Budget 200**

The Board noted the points listed in the agenda.

##### **5.3 Faculty budget**

The Board noted documents FB16/09 and FB 17/09 and the points listed in the agenda.

#### **6 PRESENTATIONS**

##### **6.1 Dr Joseph Agbenyega**

Dr Joseph Agbenyega, a lecturer in the Early Childhood program based at the Peninsula Campus delivered a presentation about some of his research work, particularly based in Ghana.

Refer ppt website.

##### **6.2 Professor Sue Willis: A Snapshot of the Faculty student profile**

Professor Willis provided a snapshot of the distribution of the Faculty's students across various course levels and types, and by origin and fund source.

Refer ppt website.

## 7 PORTFOLIO & COMMITTEE REPORTS

### 7.1 Education Portfolio

Document FB18/09 provided a report on Education Portfolio activities.

#### **Recommendation**

That Faculty Board receive and note the report from the Education Portfolio, document FB18/09.

**Carried.**

### 7.2 Development Portfolio

Document FB19/09 provided a report on Development Portfolio activities.

#### **Recommendation**

That Faculty Board receive and note the report from the Development Portfolio, document FB19/09.

**Carried.**

Some discussions were held with Associate Dean Development, Len Cairns, in relation to workload issues and development projects. The Board were informed that a working party was being set up to consider workload issues including as they relate to some development activities. The Dean's Executive were yet to decide on membership of the working party.

The Faculty's progress with activities on the South African campus was outlined but it was noted that with the commencement of the new Vice Chancellor further discussions would be required.

### 7.3 Equity and Diversity Committee

Document FB20/09 was the Faculty Equity and Diversity Report to the University.

#### **Recommendation**

That Faculty Board receive and note the report from the Equity and Diversity Committee, document FB20/09.

**Carried.**

The Dean thanked Dr Mandi Berry for producing an excellent report. The board was also informed that a 'Retreat' to consider transition issues for first year students had been exceptionally well run and organized and had received great feedback from student and sessional staff participants.

## 8 CAMPUS STAFF MEETING REPORTS

### 8.1 Clayton staff meeting

Document FB21/09 provided a report on Clayton Campus staff meeting held on 18 March 2009.

#### **Recommendation**

That Faculty Board receive and note the report from the Clayton campus staff meeting, document FB21/09.

**Carried.**

### 8.2 Gippsland staff meeting

Document FB22/09 provided a report on Gippsland Campus staff meetings 03 and 04.

**Recommendation**

That Faculty Board receive and note the report from the Gippsland campus staff meeting, document FB22/09.

**Carried.**

**8.3 Peninsula staff meeting**

Document FB23/09 provided a report on Peninsula Campus staff meeting held on 18 March.

**Recommendation**

That Faculty Board receive and note the report from the Peninsula campus staff meeting, document FB23/09.

**Carried.**

**9 OUTSIDE STUDIES PROGRAM REPORTS****Recommendation:**

That Faculty Board receive and note the OSP reports from:

- Dr Anita Devos (FB24/09)
- Dr Wee Tiong Seah (FB25/09)

**Carried.**

**10 ACADEMIC PROMOTIONS COMMITTEES**

Faculty Board was required to endorse the appointment of internal members of the Professorial Promotion Committee and the external members to the Associate Professor and Professorial Promotions Committees.

**10.1 Faculty senior lecturer promotion committee**

This Committee required at least one member external to the faculty nominated by faculty board.

**Recommendation:**

That Faculty Board approve the appointment of the following external member to the senior lecturer promotion committee:

- Associate Professor Ray Misson Melbourne University.

**Carried.**

**10.2 Faculty Associate Professor promotion committee**

This Committee required at least one member from a relevant discipline at another university nominated by faculty board.

**Recommendation:**

That Faculty Board approve the appointment of the following external member from a relevant discipline at another university to the associate professor promotions committee:

- Associate Professor Ray Misson Melbourne University

**Carried.**

**10.3 University associate professor promotion committee**

The Faculty was required to appoint a professor or associate professor to the panel for the University associate professor committee.

**Recommendation:**

That Faculty Board approve the appointment of the following Faculty associate professor to the University associate professor promotion committee:

- Associate Professor Deb Corrigan

**Carried.**

**11 EDUCATION MATTERS****11.1 STRATEGIC COURSE AMENDMENTS  
Nil**

## 11.2 SIGNIFICANT COURSE AMENDMENTS

### 11.2.1 2550 Graduate Certificate in Higher Education

This significant course amendment reflected a more comprehensive and flexible approach to the preparation of staff for teaching in tertiary institutions. The new GCHE will now be a 24 point course to be completed within 12 months, comprising four x 6 credit point units and two elective units.

#### Recommendation

That Faculty Board approves the significant course amendment to **2550 Graduate Certificate in Higher Education** (document FB26/09), effective 1 Jan, 2010.

**Carried.**

### 11.2.2 2296 Bachelor of Adult Learning and Development

This significant course amendment followed a review of the program. The following changes will require a new course version and re-accreditation by CRICOS.

1. 3 new units
2. Integration of 2 previously elective units into the core structure.
3. Change to sequencing of units in the course.

#### Recommendation

That Faculty Board approves the significant course amendment to **2296 Bachelor of Adult Learning and Development** (document FB27/09), effective 1 Jan, 2010.

**Carried.**

### 11.2.3 3708 Bachelor of Early Childhood Studies

This significant course amendment addressed the introduction/significant amendment of the sixteen units already approved within the redevelopment and approval of the Bachelor of Early Childhood Education in 2008.

#### Recommendation

That Faculty Board approves the significant course amendment to **3708 Bachelor of Early Childhood Studies** (document FB28/09), effective 1 Jan, 2010.

**Carried.**

### 11.2.4 3509 Postgraduate Diploma of Psychology

This significant course amendment proposed to transfer ownership of the Post Graduate Diploma of Psychology currently owned and managed by the Faculty of Medicine to 100% ownership and management by the Faculty of Education.

#### Recommendation

That Faculty Board approves the course amendment to **3509 Postgraduate Diploma of Psychology** (document FB29/09) effective 1 Jan, 2010.

**Carried.**

## 11.3 MINOR COURSE AMENDMENTS

### 11.3.1 3209 Master of Education (TESOL International)

This minor course amendment replaced the current unit EDF6232 with EDF6228.

#### Recommendation

That Faculty Board approves the minor course amendment substituting the current unit EDF6232 for EDF6228 (FB30/09).

**Carried.**

### **11.3.2 1737 Graduate Diploma of Education (Secondary) 1641 Bachelor of Arts and Bachelor of Education (Secondary)**

Faculty Board noted that there will be no further intake into EDF4424 Psychology education for GradDipEd Secondary students from 2010 and that from 2010, Media will no longer be an approved major/sub-major in the Arts/Education Double Degree Secondary course. From 2013 EDF4416 Media Education will not be offered as a curriculum specialism in fourth year double degree courses or GradDipEd Secondary course.

## **11.4 NEW UNIT PROPOSALS**

### **11.4.1 Graduate Certificate in Higher Education**

The following new unit proposals formed the proposed Graduate Certificate in Higher Education (refer 13.2.1 above). These 6 credit point units included two core units and two elective units. One elective unit was still under development.

#### **Recommendation**

That Faculty Board approves the following new unit proposals (documents FB32/09-FB38/09) for the Graduate Certificate in Higher Education:

#### **Core units**

**HED5011** Learning and Teaching in higher education level 1

**HED5012** Learning and Teaching in higher education level 2

#### **Electives units**

**HED5021** Contemporary issues in higher education A

**HED5022** Contemporary issues in higher education B

**HED5031** Higher education project: design and literature review

**HED5032** Higher education project: data gathering and analysis

**HED5041** Postgraduate research supervision

effective 1 Jan, 2010.

(Library Impact Statement not required for HED5041)

**Carried.**

### **11.4.2 3509 Postgraduate Diploma of Psychology**

The new unit proposals below proposed to re-code the existing PSY units with EDF codes because they were part of the Post Graduate Diploma of Psychology transfer to 100% ownership and management by the Faculty of Education (Refer 13.3.4 above).

#### **Recommendation**

That Faculty Board approves the following re-coded units for 3509 Postgraduate Diploma of Psychology (documents FB39/09-FB43/09).

**EDF4600** Contemporary issues in developmental psychology

**EDF4601** Ethics and professional issues

**EDF4602** Psychological assessment

**EDF4603** Behaviour change interventions for practitioners

**EDF4604** Research project

Effective 1 Jan, 2010.

**Carried.**

## **11.5 SIGNIFICANT UNIT AMENDMENTS**

### **11.5.1 EDF6501 Counselling psychology: theory, research and practice**

LIS  
Pending

This significant unit amendment included change of title from EDF6501 Counselling psychology: theory, research and practice to **EDF6501 Psychotherapies: theory and practice**, in order to:

- indicate more clearly to potential students and the accrediting body

(APAC) the primary content, the level of study required and that this unit meets revised requirements for the APS Counselling College.

- improve sequencing of content of this unit and EDF6503.

**Recommendation:**

That Faculty Board approves the significant unit amendment to EDF6501 Counselling psychology: theory, research and practice including change to the title to ***EDF6501 Psychotherapies: theory and practice*** (document FB44/09), effective 1 Jan, 2010.

**Carried.**

## 11.6 MINOR UNIT AMENDMENTS

### 11.6.1 EDF6503 Advanced professional counselling psychology: clinical, research, and ethical issues

This proposal amended the synopsis, objectives, prerequisites and assessment for this unit.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6503 Advanced professional counselling psychology: clinical, research, and ethical issues*** (document FB45/09) effective 1 Jan, 2010.

**Carried.**

### 11.6.2 EDF6504 Developmental psychology and counselling skills

This proposal amended synopsis, objectives and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6504 Developmental Psychology and counselling skills*** (document FB46/09) effective 1 Jan, 2010.

**Carried.**

### 11.6.3 EDF6535 Psychology thesis part 1

This proposal amended synopsis, objectives, and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6535 Psychology thesis part 1*** (document FB47/09) effective 1 Jan, 2010.

**Carried.**

### 11.6.4 EDF6536 Psychology thesis part 2

This proposal amended synopsis, objectives, prerequisites and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendments to: ***EDF6536 Psychology thesis part 2*** (document FB48/09) effective 1 Jan, 2010.

**Carried.**

### 11.6.5 EDF6537 Psychology extension 1

This proposal amended synopsis, objectives and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6537 Psychology extension 1*** (document FB49/09) effective 1 Jan, 2010.

**Carried.**

### 11.6.6 EDF6538 Psychology extension 2

This proposal amended synopsis, objectives and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6538***

***Psychology extension 2*** (document FB50/09) effective 1 Jan, 2010.  
**Carried.**

**11.6.7 EDF6539 Psychology thesis extension 3**

This proposal amended synopsis, objectives, prerequisites and assessment.

**Recommendation:**

That Faculty Board approves the minor unit amendment to ***EDF6539 Psychology thesis extension 3*** (document FB51/09) effective 1 Jan, 2010.

**Carried.**

**12 HIGHER DEGREE RESEARCH MATTERS**

**12.1 0077/3737 Master of Education – by thesis only and 3204/3740 Master of Education by Coursework and Thesis.**

MEd by Research students are now required to convert their probationary candidature to confirmed candidature by successfully conducting a presentation in front of an academic panel. Students must achieve confirmation before the end of one year full-time equivalent candidature.

**Recommendation:**

That Faculty Board approve that students enrolled in the Master of Education by thesis only must achieve confirmation before the end of one year full-time equivalent candidature. Effective from 1 January 2009.

**Carried.**

**13 OTHER BUSINESS**  
Nil.

**14 NEXT MEETING**

The next normal meeting of the Education Faculty Board will be Wednesday 29 July 4-6pm, Council Chambers, Clayton Campus or voicepoint on request. The remaining meetings for 2009 are:

Wednesday 23 September 4-6pm Council Chambers, Clayton Campus  
Wednesday 18 November 4-6pm Council Chambers, Clayton Campus

Please contact the Executive Officer if you wish to participate in the meeting via voicepoint.

Signed: \_\_\_\_\_  
Prof. Sue Willis

Date: \_\_\_\_\_