



MONASH University
Education

FACULTY BOARD

MINUTES

**Meeting No. 1/09
18 March 2009**

4.00pm – 6.00 pm

**Council Room, Building 3A
Clayton Campus
(and via voice-point)**

2009 Board Members

ATKINSON , Mr Henry	Faculty member
BAKER , Mr Mark	Undergraduate student representative - Clayton
BARKATSAS , Dr Tasos	Elected Academic Member - Gippsland
BERRY , Dr Amanda	Director – Student Affairs and Chairperson Equity and Diversity Committee
CAIRNS , Assoc. Prof. Len	Associate Dean Development
CARLSSON , Ms Clare	Librarian or nominee
CLARKE , Assoc. Prof. Barbara	Associate Dean Staff
DAVIES , Mr Paul	Elected General Staff member
DEPPELER , Assoc. Prof. Joanne	Elected Academic Member - Clayton
DEVOS , Dr Anita	Director, Research Degrees
FETERIS , Dr Susan	Faculty of Science – Dean's Nominee
FLEER , Prof. Marilyn	Professor
FORGASZ , Assoc. Prof. Helen	Associate Dean Clayton
GRAY , Assoc. Prof. Judy	Course Director - Leadership
HENNESSY , Ms Sara	Elected General Staff Member
JOSEPH , Dr Cynthia	Elected Academic Member – Faculty-wide
KENWAY , Prof. Jane	Professor & Associate Dean Research
LENNON , Mr Christopher TBC	Catholic Education Office
LOUGHRAN , Prof. John	Professor
MADDOCK , Mr John	CEO Box Hill Institute of TAFE
McGAW , Hon. Prof. Barry	Honorary Professor
MOORE , Prof. Dennis	Professor
NEWTON , Ms Ruth	Victorian Institute of Teaching
NUTTALL , Dr Joce	Associate Dean Peninsula
OSBORN , Dr Monique	Elected Academic Staff Member – Gippsland Campus
PAYNE , Assoc. Prof. Phillip	Course Director - Sport & Outdoor Recreation
PEERS , Dr Chris	Elected Academic Staff Member – Peninsula Campus
POWER , Dr Kerith	Course Director - Early Childhood
QUINONES , Ms Gloria	HDR Student nominated by MERC
RENNIE , Dr Jennifer	Course Director - Primary
ROMEO , Dr Geoff	Associate Dean Teaching
SCHAPPER , Dr Jan	Faculty of Business and Economics – Dean's Nominee
SEDDON , Prof. Terri	Professor
SNYDER , Prof. Ilana	Professor and Associate Dean Research Degrees and Induction
SOMERVILLE , Prof. Margaret	Professor
SOUTHCOTT , Dr Jane	Course Director - Postgraduate
SULLIVAN , Prof. Peter	Professor
UKO , Dr Ndaeyo	Faculty of Arts – Dean's Nominee
WALDRIP , Assoc. Prof. Bruce	Associate Dean Gippsland
WATT , Dr Helen	Elected Academic Staff Member – Clayton Campus
WATTERSTON , Dr Barbara	Centre for Strategic Education
WATTERSTON , Dr Jim	Department of Education & Training
WILLIS , Prof. Sue	Dean/Chairperson
WHITE , Dr. Geoff	Faculty of Medicine, Nursing & Health Sciences – Dean's Nominee
ZYNGIER , Dr David	Elected Academic Staff Member – Peninsula Campus
TBA	International Student Representative
TBA	Postgraduate Student Representative
TBA	Undergraduate Student Representatives – Gippsland
	Peninsula
TBA	Alumnus

**FACULTY OF EDUCATION
FACULTY BOARD****AGENDA**

Meeting No. 01/09 of the Faculty Board of the Faculty of Education held on Wednesday 18 March at 4.00pm in the Council Room Building 3A Clayton Campus with Audiolinks.

1 ATTENDANCE

The Dean read an acknowledgement of the traditional owners of the land we were meeting on.

1.1 Present

Chair: Professor Sue Willis

Mr Mark Baker, Dr Tasos Barkatsas, Dr Amanda Berry, Ms Clare Carlsson, Assoc. Prof. Barbara Clarke, Ms Sara Hennessy, Prof. Jane Kenway, Prof. John Loughran, Mr Lohn Maddock, Dr Joce Nuttall, Dr Monique Osborn, Dr Chris Peers, Ms Gloria Quinones, Prof. Terri Seddon, Prof. Ilana Snyder, Dr Jane Southcott, Dr Ndaeyo Uko, Dr Helen Watt, Dr Jim Watterston, Dr Geoff White, Dr David Zyngier.

On voicepoint: Prof. Peter Sullivan, Assoc. Prof. Bruce Waldrip, Dr Geoff Romeo, Dr Chris Peers.

1.2 In attendance

Mr Peter Lawford, Ms Sue Plowright, Ms Bronwyn Dethick, Mr David Yammouni.

1.3 Apologies

Mr Henry Atkinson, Assoc. Prof. Len Cairns, Mr Paul Davies, Dr Joanne Deppeler, Dr Anita Devos, Dr Susan Feteris, Assoc. Prof. Judy Gray, Dr Cynthia Joseph, Prof. Marilyn Fleeer, Mr Chris Lennon, Prof. Dennis Moore, Ms Ruth Newton, Assoc. Prof. Phillip Payne, Dr Kerith Power, Dr Jennifer Rennie, Dr Jan Schapper, Prof. Margaret Somerville, Dr Barbara Watterston.

1.4 On Leave

Assoc. Prof. Helen Forgasz.

1.5 Membership

The Dean welcomed all new members (see below), welcomed back continuing members and briefly explained the role of the Board as having oversight of the academic affairs of the Faculty.

New members: Mr Mark Baker, Assoc. Prof. Bruce Waldrip, Dr Monique Osborn, Dr Ndaeyo Uko, Ms Sara Hennessy, Ms Gloria Quinones.

1.6 Acknowledgement

Prof. Gerald Burke retired from the Faculty at the end of 2008. As a Professor he was a member of the Faculty Board.

Recommendation

Faculty Board extends congratulations and best wishes to Prof. Gerald Burke on his retirement and thanks him for his contribution to the Board.

Carried.

2 CONSIDERATION OF THE AGENDA**2.1 Starring of Items**

The Chair provided members with the opportunity to star additional items for discussion. Item 12 was starred.

2.2 Notice of Motion

The Chair moved that for all items other than those starred, the

recommendations contained therein be adopted without discussion or the information noted.

Carried.

3 MINUTES

3.1 Meeting No 05/08 Recommendation

That the Minutes of Meeting No 05/08 of Faculty Board held on Wednesday 10 December 2008 be confirmed as an accurate record of that meeting and signed.

Carried.

4 MATTERS ARISING FROM THE MINUTES:

4.1 Meeting No 05/08 Nil.

5 DEAN'S REPORT

5.1 Faculty Activities and Developments

5.1.1 Faculty staff

Staff achievements

The Faculty warmly congratulated the following staff for achieving their PhD in 2008/9*:

Dr Jane Bone
Dr Claire Charles
Dr Hongming Ma
Dr Wynn Shooter
Dr Joel Windle

**A number of other Faculty staff who graduated in 2008 have previously been congratulated by Faculty Board.*

Academic staff appointments

Since the last Faculty Board meeting, the Faculty had welcomed the following academic staff:

Ms Jill Cheeseman – Lecturer in Primary Education – Peninsula
Ms Linda Henderson - Lecturer in Primary Education – Peninsula
Dr Jane Bone - Lecturer in Early Childhood Education – Peninsula
Ms Laura Ward – Lecturer in Sport & Outdoor Recreation – Peninsula
Dr Wynn Shooter – Lecturer in Sport & Outdoor Recreation – Peninsula
Dr Peter de Vries – Senior Lecturer in Pedagogy – Peninsula
Mr Scott Bulfin – Lecturer in teacher education – Clayton
Dr Fida Sanjakdar – Lecturer in Teacher Education – Clayton
Assoc. Prof. Waldrip – Associate Dean Gippsland
Dr Hongming Ma – Lecturer in Teacher Education – Gippsland
Ms Nerissa Albon – Assistant Lecturer in Teacher Education – Gippsland
Ms Monica Green – Assistant Lecturer in Teacher Education – Gippsland

Professional staff appointments

Since the last Faculty Board meeting, the Faculty had welcomed the following professional staff:

Ms Danielle Wood – Manager Education – Gippsland
Ms Bronwyn Dethick – Team Leader Education Resource and Learning

Centre
 Mr David Yammouni – Team Leader Audio Visual
 Dr Philip Button - Technical Officer Science and Mathematics Education
 - Clayton
 Mr Sunil Kumar - Timetabling and Student Systems Administrator
 Dr Chris Siva - Co-ordinator - Research Services
 Mr Lucas Kussowski - Audio Visual Officer - Clayton
 Ms Jodie Vickers - Administrative Officer - Coursework Programs
 Ms Naomi Browning - Administrative Officer – Professional Placements
 Office
 Ms Theresa Finnigan - Children's Centre Worker - Peninsula
 Ms Mandii Munro - Assistant Children's Centre Worker - Peninsula
 Mr Troy Pedlar - Children's Centre Cook - Peninsula

Staff resignations and retirements

Since the last Faculty Board meeting, the following staff had resigned or retired from the Faculty. The Faculty wished them well:

Dr Alex Kostigriz
 Ms Sue Egan
 Ms Angela Pye
 Ms Robina Sharp
 Ms Rosie Johnston

Mr Claude Sironi – retired after more than 35 years service with the Faculty.

Ms Jenny Brown – retired after more than 25 years service with the Faculty.

Recommendation:

That Faculty Board acknowledges and thanks Mr Claude Sironi and Ms Jenny Brown for their long and dedicated service to the Faculty.

Carried.

5.1.2 Start to the Year

Members noted the points listed in the agenda and the Dean indicated that the Off-campus Learning Showcase had been a successful event, as had the *Bubbles on the surface exhibition* of Indigenous art which was a joint endeavour with the Faculty of Art and Design which undertook the curatorial role.

5.1.3 Resource Centres

Members noted the points listed in the agenda.

5.2 National Issues for the Field of Education

The Dean provided an oral update on (a) funding of school placements through the “Improving the Practical Component of Teacher Education” program b) The Deputy Prime Minister Julia Gillard’s response to the Bradley Review of Higher Education.

The Dean informed the Board that School placement issues were causing frustration and distress each year. In the Federal Budget before last a promise was made of an additional \$450 per EFTSU to contribute towards cost of placing a student. Subsequently, conditions to the funding had been attached and the final allocation was only \$394 per EFTSU. As of mid-March 2009 no official notification had been received of funding for 2009.

In relation to the Bradley review, Deputy Prime Minister Gillard had basically endorsed the recommendations and had strongly argued for targets in equity places.

5.3 Student Load 2009

Members noted the information outlined in the agenda and the chair informed members that demand for International onshore load had reduced due to new criteria having been set to increase language skills on enrollment, thus it was likely that enrollments would be about 25 EFTSL short by the end of the year. All other load targets were achievable.

5.4 Budget Outcomes 2008

Members noted the information provided in the agenda.

*6 PRESENTATIONS

6.1 Resource Centres and Integration of materials into the Matheson Library

Refer ppt files available on the website

- Ms Bronwyn Dethick and Mr David Yammouni outlined progress to date in relation to the establishment of new resource centres at Clayton, Peninsula and Gippsland campuses.
- Ms Clare Carlsson provided an overview of the integration of Education materials into the Matheson Library.

The Dean thanked the speakers. Additional points made as a result of questions included that:

- Education students are using the new library section well
- Library staff have had additional training
- The Library is keen to hear of materials required and encouraged orders. Staff were advised to talk to subject Librarians on each campus.

6.2 The teaching occupation in learning societies: A global ethnography of occupational boundary work

Refer ppt file available on the website

"This project investigates the teaching profession in learning societies. It questions established assumptions that teaching is about education in schools. It argues that lifelong learning reforms re-order teaching across diverse learning spaces. These spaces are located in and between education institutions and workplaces. They involve more work across borders and contribute to human service work required in global economies, with impacts on teacher capacities, identities, supply and recruitment. The project develops theory and evidence about teaching and emerging occupational boundary work, identifies practical implications for the teaching workforce, establishes research platform to investigate globally distributed human service work."

Prof. Terri Seddon, gave a progress report on this ARC Discovery project which has Australian, German and Finnish partners. Points additional to the powerpoint presentation included that:

- Terri had been attending an annual conference in Europe for 12 years and had become involved in the project because of the networks built over that time through the conference.
- This type of global collaboration required complex and intense discussion because often every word needed to be unpacked to develop a shared meaning.
- In order to achieve the ARC grant, a huge amount of individual and small project work had been undertaken which was often invisible. This phenomenon created an interesting conundrum about how a university builds and fosters this largely invisible work.

7 ITEMS FOR DISCUSSION

7.1 Report on 2008

Each year in March the Faculty provides a review report to the Vice Chancellor's Group, evaluating its performance in the previous year. This includes comment on the relevant performance indicator data supplied by the University (Document FB03/09). This data reflects the University-Wide Key Performance Indicators. The Vice-Chancellor's Group then meets with senior faculty staff in April and comments on the Faculty's achievements (Document FB04/09) and provides feedback on the proposed actions for the following year.

Some of the issues outlined in the report on 2008, included that research tenders from the government had slowed considerably and that a worrying downturn in student experience satisfaction levels was observed. This was considered to be as a result of placements difficulties, delivery of materials issues and transition of Sport and Outdoor Recreation courses from Gippsland to Peninsula.

Processes had been put in place to address each of these but placements continued to be a concern with the complexities and number of relationships to manage: between 2500 students need to be placed per semester, 400 schools and 40 or 50 academics are involved. Melbourne University was observed to have a good model but we understand it had received \$8mill to fund the model for two years.

Were the House of Representatives inquiry into teacher education recommendations to be adopted, this would see teacher education students funded under a different category, increasing the funding per student to more realistic levels but there is so far no indication that they will be.

The Dean congratulated Assoc. Dean Geoff Romeo and the Placement Office team for their very hard work to improve relationships and placement opportunities.

Key priorities for 2010:

A draft document outlining proposed key priorities for 2010 was circulated prior to the meeting. A general discussion in relation to the priorities included that building the research climate was considered a high priority for 2010 particularly focusing on Early Career Researchers (ECR) because almost 50% of faculty are ECR. This was considered 'good news' because of the shortage of academics in the teacher education field. Members were invited to provide feedback to the Dean.

8 PORTFOLIO & COMMITTEE REPORTS

No portfolio or committee reports for meeting 01/09.

9 CAMPUS STAFF MEETING REPORTS

9.1 Clayton staff meeting (s)

Nil.

9.2 Gippsland staff meeting

Document FB05/09 provided a report on Gippsland Campus staff meeting held on 13 February 2009.

Recommendation

That Faculty Board received and noted the report from the Gippsland campus staff meeting, document FB05/09.

Carried.

9.3 Peninsula staff meeting

Nil.

10 OUTSIDE STUDIES PROGRAM REPORTS

Recommendation:

That Faculty Board received and noted the OSP reports from:

- Prof. John Loughran
- Dr Glenn Auld
- Dr Trent Brown
- Prof. Marilyn Fleer

Carried

11 EDUCATION MATTERS

11.1 STRATEGIC COURSE AMENDMENTS

Nil

11.2 MINOR COURSE AMENDMENTS

Nil

11.3 SIGNIFICANT UNIT AMENDMENTS

11.3.1 EDF2004 Issues in Classroom Environments

This significant unit amendment to EDF2004 included a change to the title to "*EDF2004 Curriculum enquiry*" as well as synopsis, objectives and assessment tasks to provide a unit which provides an introduction to education.

Recommendation:

That Faculty Board approve the proposed significant unit amendment to EDF2004 (FB10/09) including change of title from *EDF2004 Issues in Classroom Environments* to *EDF2004 Curriculum enquiry* as well as changes to the synopsis, objective and assessment tasks, effective 1 January 2010.

Carried.

11.3.2 EDF4510 Connecting the Curriculum

Recommendation:

That Faculty Board approve the significant unit amendment to EDF4510 (FB11/09) which includes changes to objectives, synopsis and assessment for unit *EDF4510 Connecting the curriculum*, effective semester two, 2009.

Carried.

11.3.3 EDF4004 Assessing Learning

The title and content of the unit have been expanded to now become *Curriculum and assessment*.

Recommendation:

That Faculty Board approve the significant unit amendment to EDF4004 (FB12/09) which includes change of title from *EDF4004 Assessing learning* to *EDF4004 Curriculum and assessment*, effective 1 January 2010.

Carried.

11.4 MINOR UNIT AMENDMENTS

11.4.1 Secondary courses, Core Education, Core Curriculum and Professional experience units

The minor unit amendments relate to additions to unit handbook entries for

specific reference to personal literacy, numeracy and ICT skills of teacher education students; literacy and numeracy needs of secondary school students and planning of learning sequences.

Recommendation:

That Faculty Board approve the minor unit amendments (FB13/09) to:

- EDF4005 Productive classrooms
- EDF4006 Professional engagement
- EDF4007 Schooling and diversity
- EDF4730/4070 Professional experience 1A
- EDF4731/4071 Professional experience 1B
- EDF4110 Arts education
- EDF4111 Business education
- EDF4112 English language and literacy education
- EDF4113 General science education
- EDF4114 Health, outdoor and physical education
- EDF4115 Information, communication technologies and new media
- EDF4116 Mathematics and numeracy education
- EDF4117 Second language pedagogy
- EDF4118 Social and environmental education
- EDF4119 The world of Jewish education

effective semester two 2009.

Carried.

11.4.2 EDF6851 Mentoring and coaching

This minor unit amendment to *EDF6851 Mentoring and coaching 1* changed the assessment to:

- A literature review (2,500 words): 40%;
- A major work (5,500 words): 60%, of either:
 - A detailed Plan to develop and implement a mentoring initiative: or
 - A Case study OR Essay on a mentoring related topic.

Recommendation:

That Faculty Board approve the minor unit amendment to EDF6851 (FB14/09) change to assessment for *EDF6851 Mentoring and coaching 1*, effective Semester Two 2009.

Carried.

12* REGULATIONS

Resolution:

Pursuant to Statute 6.1.2 – *Courses and Degrees*, the Faculty Board of the Faculty of Education made the regulations entitled **Awards Regulations (Amendment No. 1 2009)**. (FB15/09).

Carried.

13 OTHER BUSINESS

Nil.

14 NEXT MEETING

The next normal meeting of the Education Faculty Board will be Wednesday 20 May 4-6pm, Council Chambers, Clayton Campus or voice-point on request. The remaining meetings for 2009 are:

- Wednesday 29 July 4-6pm Council Chambers, Clayton Campus
- Wednesday 23 September 4-6pm Council Chambers, Clayton Campus
- Wednesday 18 November 4-6pm Council Chambers, Clayton Campus