

EQUITY AND ACCESS COMMITTEE

AGENDA

Meeting No. [4/06](#)

To be held on Wednesday 25 October 2006

At 9:00am

**Video Conference Room
Building 75 (STRIP) Room G24,
Clayton Campus

FACULTY OF EDUCATION
EQUITY AND ACCESS COMMITTEE

Meeting No 4/06 of the Equity and Access Committee to be held on Wednesday 25 October 2006, in the Video Conferencing Room, Building 75 (STRIP, opposite Microbiology building), Room G24, Clayton.

For those who wish to use the Video Conference facility from another campus, the locations are:

Peninsula — Building A, Room 234 at Peninsula; and

Gippsland — Building 2W, Room 263 Gippsland.

Apologies are to be forwarded to Ms Pearl Rischin on ext 52867 or email Pearl.Rischin@Education.monash.edu.au.

Ms Pearl Rischin
Executive Office

Committee members are reminded to send a replacement person if they are unable to attend committee meetings

AGENDA

Members having a direct commercial or financial interest in any item before this meeting must declare that interest to the Chair via the Executive Officer prior to consideration of the item, and must not take part in a vote on any matter concerning it.

1. ATTENDANCE

ACTION

1.1. Present

1.2. In Attendance

Ms Kay Gardner, Director, Equity & Diversity Centre,
Mrs Tania Bull (Web Support Officer – Faculty of Education), and
Ms Pearl Rischin (Executive Officer)

1.3. Apologies

Ms Maree Mayne (Peninsula), Dr Margaret Plunkett (*Acting Gippsland rep.*)

1.4. On Leave

2. MINUTES

2.1. Meeting No 3/06

The minutes of Meeting No. 3/06 of the Equity and Access Committee held on Wednesday, 23 August, 2006, to be confirmed as an accurate record

3. MEMBERSHIP

3.1. Gippsland Academic representative

As Dr Monique Osborn is no longer a member due to leave till 2008, the Equity & Access Committee requires a replacement member from Gippsland campus. A notice was forwarded to all staff members seeking “expressions of interest” but did not receive any response.

Dr Margaret Plunkett has advised that she is keen to “act” in this role until a permanent staff member is selected.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Discrimination & Harassment Grievance Advisor

Interest in being nominated as the Faculty's Discrimination & Harassment Grievance Advisor, was received from two general staff members, (i.e. Ms Anne Savige and Ms Pam Harrison).

4.2. Practicum & Placement Issues

The following practicum and placement issues to be discussed:

- The needs of International students — R. Viete & R. Marlina, will present their paper.
- Supervisors and Students discussion of documents previously attached to the last Minutes (No.3/06).
- Discussion with Practicum Office — Jill Brown to report.
- Indigenous student support

4.3. Off-shore issues — J. Robbins

5. NEW BUSINESS

5.1. Guest Speaker: Ms Kay Gardner, Director, Student and Community Services, (Equity & Diversity Centre)

5.2. Equity Report 2006 — J. Brown

5.3. Equity Website — Ms Tania Bull

The Faculty's Web Support Officer, Ms Tania Bull, has been invited to the meeting to discuss development of an Equity & Access website.

4-E&A 01/06
Attached –
sample website

5.4. Faculty Day — Staff Equity Training

5.5. Absence of Chair for period January — March 2007 — J. Brown

5.6. Occupational Health & Safety/Equal Opportunity Training for Sessional and Casual staff

6. CAMPUS REPORTS

6.1. Clayton

6.2. Peninsula

6.3. Gippsland

7. OTHER BUSINESS

7.1.

8. NEXT MEETING

8.1. Meetings for 2007

Meetings for 2007 of the Equity & Access Committee will be advised once the

Faculty's schedule of Committee meetings has been finalised.

Membership

Dr Jill Brown (Chair) — Clayton

Ms Margaret Armstrong — Gippsland

Mr Steve Burns (student representative) — Gippsland

Associate Professor Barbara Clarke — Clayton

Dr Marie-Therese Jensen — Clayton

Ms Tanya Kantanis (University Transition program) — Clayton

Dr Evan Kritikakos (Acting Manager Student Services) — Clayton

Ms Maree Mayne — Peninsula

Mr Roby Marlina (student representative) — Clayton

Dr Margaret Plunkett — (Acting Gippsland rep.)

Dr Janette Ryan — Clayton

Ms Jill Robbins — Peninsula

Ms Kerry Theodora (Acting Team Leader) — Clayton

Ms Rosemary Viète — Clayton

Dr Rui Yang — Clayton

Other distribution:

Mr Peter Lawford — Clayton

Professor Sue Willis — Clayton

Ms Leah Zaks — Equity & Diversity Centre

Ms Kay Gardner — Equity & Diversity Centre

Ms Anne Savige — Clayton



EQUITY AND DIVERSITY

The faculty is committed to promoting equal opportunity in education and employment. To this end, the faculty has established an Equity & Diversity Committee. Its principal goal is to achieve an environment in which all members of the Faculty are able to work and study effectively to reach their potential within the faculty. The Committee reports to the Dean and the Faculty Executive Committee. The Director Equity represents the faculty on the University Advisory Committee on Equity and Access in Employment (ACE) which in turn reports to the Equal Opportunity Committee.

8.2. Equity Resources for Students

[Equity and Diversity Committee](#)
[Resources for Disabled Students](#)
[Resources for Indigenous Students](#)
[Grievances](#)
[Bullying](#)
[Key contacts in the Faculty](#)
[Useful links - students](#)

8.3. Equity Resources for Staff

[Equity and Diversity Committee](#)
[Resources for Staff with a Disability](#)
[Resources for Female Staff](#)
[Inclusive Practices in Teaching](#)
[Bullying](#)
[Work, Life, Family \[restricted to Monash Law staff\]](#)
[Key contacts in the Faculty](#)
[Useful links - staff](#)

Key Student Contacts in the Faculty

- [Director, Equity](#)
- [Student Equity Officer](#)
- [Disability Liaison Officer](#)
- [Indigenous Student Liaison Officer](#)

