



# **EDUCATION COMMITTEE MEETING**

## **AGENDA**

**Meeting No. 2/09**

**Wednesday 6 May**

**11 am – 12.30 pm**

**Room G08, Clayton Campus  
Room 2S120, Gippsland Campus  
Room A3.21, Peninsula Campus**

## FACULTY OF EDUCATION EDUCATION COMMITTEE

*Education Committee Meeting No. 2/09 to be held on Wednesday 6 May 2009 at 11.00am, in the Dean's Conference Room G08, Clayton Campus, Room 3.21 Peninsula Campus, Room 2S120 Gippsland Campus via video conferencing.*

*Apologies should be forwarded prior to the meeting to Executive Officer, Sharon Cahill on 9905 9810 or email [sharon.cahill@education.monash.edu.au](mailto:sharon.cahill@education.monash.edu.au)*

### AGENDA

Members having a direct commercial or financial interest in any item before this meeting must declare that interest to the Chair via the Executive Officer prior to consideration of the item, and must not take part in a vote on any matter concerning it.

#### 1 ATTENDANCE

##### 1.1 Present:

**1.2 In Attendance:** Dr Lorraine Bennett, Ms Sharon Cahill, Ms Johana Donagan, Mr Steven Ngoi, Dr Peter De Vries.

**1.3 Apologies:** Assoc Prof Phillip Payne

##### 1.4 On Leave:

##### 1.5 Membership

Members are asked to note that revised membership proposal prepared in 2007 is yet to be considered.

#### 2 CONSIDERATION OF THE AGENDA

##### 2.1 Starring of Items

The Chair will provide members with the opportunity to star additional items for discussion.

##### 2.2 Notice of Motion

The Chair will move that for all items other than those starred, the recommendations contained therein be adopted without discussion or the information noted.

#### \*3 MINUTES

##### 3.1 Minutes of Previous Education Meeting 1/09

EC14/09

See attachment *EC14/09*.

##### **Recommendation**

That the minutes of meeting No. 1/09 of Education Committee held on Wednesday 18 February 2009, be confirmed as an accurate record of that meeting and signed.

#### 4 MATTERS ARISING FROM THE PREVIOUS EDUCATION COMMITTEE MINUTES

## 5 CURRICULUM APPROVALS/AMENDMENTS

- 5.1 5.1.1 Significant Course Amendment** **EC15/09**  
**2550 Graduate Certificate in Higher Education**  
 This proposed significant course amendment for Education Committee endorsement reflects a more comprehensive and flexible approach to the preparation of staff for teaching in tertiary institutions. The new GCHE is a 24 point course to be completed within 12 months, comprising four x 6 credit point units and two elective units.  
**Recommendation**  
 That Education Committee endorse for forwarding to Faculty Board the proposed significant course amendment to **2550 Graduate Certificate in Higher Education**. Effective 1 Jan, 2010.
- 5.1.2** **EC16/09**  
**Significant Course Amendment**  
**2296 Bachelor of Adult Learning and Development**  
 This proposed significant course amendment for Education Committee endorsement follows a review of the program. The following changes are proposed:  
 1. 3 new units  
 2. Integration of 2 previously elective units into the core structure.  
 3. Change to sequencing of units in the course.  
 Requiring a new course version and re-accreditation by CRICOS.  
**Recommendation**  
 That Education Committee endorse for forwarding to Faculty Board the proposed significant course amendment to **2296 Bachelor of Adult Learning and Development**. Effective 1 Jan, 2010.
- 5.1.3 Significant Course Amendment** **EC17/09**  
**3708 Bachelor of Early Childhood Studies**  
 This proposed significant course amendment addresses the introduction/major amendment of the sixteen units already approved within the redevelopment and approval of the BECEd in 2008.  
**Recommendation**  
 That Education Committee endorse for forwarding to Faculty Board the proposed significant course amendment to **3708 Bachelor of Early Childhood Studies**. Effective 1 Jan, 2010
- 5.1.4 Significant Course Amendment** **EC18/09**  
**3509 Postgraduate Diploma of Psychology**  
 This significant course amendment proposes to transfer ownership of the Post Graduate Diploma of Psychology currently owned and managed by the Faculty of Medicine to 100% ownership and management by the Faculty of Education.  
**Recommendation**  
 That Education Committee endorse for forwarding to Faculty Board the proposed course amendment to **3509 Postgraduate Diploma of Psychology**. Effective 1 Jan, 2010.
- 5.2 5.2.1 Minor course amendment** **EC19/09**  
**3209 Master of Education (TESOL International)** Available on request  
 This minor course amendment proposes to substitute the current unit EDF6232 for EDF6228.  
**Recommendation**  
 That Education Committee endorse for forwarding to Faculty Board the minor minor course amendment substituting the current unit EDF6232 for EDF6228.

**5.2.2 Minor course amendment**  
**1731 Graduate Diploma of Education (Secondary)**  
**1641 Bachelor of Arts and Bachelor of Education**  
**(Secondary)**

**EC19a/09**  
**Available on**  
**request**

The amendment is tabled for noting that there will be no further intake into EDF4424 Psychology education for GradDipEd Secondary students from 2010 and that from 2010, Media will no longer be an approved major/sub-major in the Arts/Education Double Degree Secondary course. From 2013 EDF4416 Media Education will not be offered as a curriculum specialism in fourth year double degree courses or GradDipEd Secondary course.

**5.3 5.3.1 New unit proposals**

**Graduate Certificate in Higher Education**

The following new unit proposals form the proposed Graduate Certificate in Higher Education. These four 6 credit point units include two core units and two elective units. One elective unit is still under development.

**Recommendation**

That Education Committee endorse for forwarding to Faculty Board the following new unit proposals for the Graduate Certificate in Higher Education. Effective 1 Jan, 2010

**HED5011** Learning and Teaching in higher education level 1  
**HED5012** Learning and Teaching in higher education level 2  
**HED5021** Contemporary issues in higher education A  
**HED5022** Contemporary issues in higher education B  
**HED5031** Higher education project: design and literature review  
**HED5032** Higher education project: data gathering and analysis  
**HED5041** Postgraduate research supervision

**EC20/09**  
**EC21/09**  
**EC22/09**  
**EC23/09**  
**EC24/09**  
**EC25/09**  
**EC26/09**

**5.3.2 New unit proposals**

The following re-coded units are being introduced as part of the transfer of ownership of the Post Graduate Diploma of Psychology to 100% ownership and management by the Faculty of Education.

**Recommendation**

That Education Committee endorse for forwarding to Faculty Board the following re-coded units p for 3509 Postgraduate Diploma of Psychology.

**EDF4600** Contemporary issues in developmental psychology  
**EDF4601** Ethics and professional issues  
**EDF4602** Psychological assessment  
**EDF4603** Behaviour change interventions for practitioners  
**EDF4604** Research project  
 Effective 1 Jan, 2010

**EC27/09**  
**EC28/09**  
**EC28/09**  
**EC30/09**  
**EC31/09**

**5.4 Significant unit amendment**

**EDF6501 Counselling psychology: theory, research and practice**

**EC32/09**

This proposed significant unit amendment includes a change of title from Counselling psychology: theory, research and practice to **EDF6501 Psychotherapies: theory and practice**

- To indicate more clearly to potential students and the accrediting body (APAC) the primary content, the level of study required and that this unit meets revised requirements for the APS Counselling College.

- To improve sequencing of content of this unit and EDF6503

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the proposed significant unit amendment to EDF6501 Counselling psychology: theory, research and practice including change to the title to *EDF6501 Psychotherapies: theory and practice*. Effective 1 Jan, 2010.

**5.5**

**5.5.1 Minor unit amendment**

**EDF6503 Advanced professional counselling psychology: clinical, research, and ethical issues**

This proposal seeks to amend the synopsis, objectives, prerequisites and assessment for this unit.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: *EDF6503 Advanced professional counselling psychology: clinical, research, and ethical issues*. Effective 1 Jan, 2010

**EC33/09**  
Available on  
request

**5.5.2 Minor unit amendment**

**EDF6504 Developmental psychology and counselling skills**

This proposal seeks to amend synopsis, objectives and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: *EDF6504 Developmental Psychology and counselling skills*. Effective 1 Jan, 2010

**EC34/09**  
Available on  
request

**5.5.3 Minor unit amendment**

**EDF6535 Psychology thesis part 1**

This proposal seeks to amend synopsis, objectives, and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: *EDF6535 Psychology thesis part 1*. Effective 1 Jan, 2010

**EC35/09**  
Available on  
request

**5.5.4 Minor unit amendment**

**EDF6536 Psychology thesis part 2**

This proposal seeks to amend synopsis, objectives, prerequisites and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: *EDF6536 Psychology thesis part 2*. Effective 1 Jan, 2010

**EC36/09**  
Available on  
request

**5.5.5 Minor unit amendment**

**EDF6537 Psychology extension 1**

This proposal seeks to amend synopsis, objectives and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: *EDF6537 Psychology extension 1*. Effective 1 Jan, 2010

**EC37/09**  
Available on  
request

**5.5.6 Minor unit amendment**

**EDF6538 Psychology extension 2**

**EC38/09**  
Available on  
request

This proposal seeks to amend synopsis, objectives and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: ***EDF6538 Psychology extension 2.***  
Effective 1 Jan, 2010

**5.5.7 Minor unit amendment**

**EDF6539 Psychology thesis extension 3**

This proposal seeks to amend synopsis, objectives, prerequisites and assessment.

**Recommendation:**

That Education Committee endorse for forwarding to Faculty Board the minor unit amendments to: ***EDF6539 Psychology thesis extension 3.*** Effective 1 Jan, 2010

**EC39/09**  
**Available on request**

**6 FOR NOTING**

**6.1 0077/3737 Master of Education – by thesis only**

**6.2 3204/3740 Master of Education – by coursework and thesis**

MEd by Research students who commenced after November 2007 are required to convert their probationary candidature to confirmed candidature by successfully conducting a presentation in front of an academic panel. Students must achieve confirmation before the end of one year full-time equivalent candidature.

**EC40/09**  
**EC41/09**

**7 Web based template**

Mr Steven Ngoi, Coordinator Online Teaching & Learning Services will deliver a report on modifications to the template and table deadlines for semester two unit materials.

**9\* CHAIRS REPORT**

The Chair will table his report at the meeting.

**10 DIRECTOR OF STUDENT AFFAIRS REPORT**

Oral report.

**SUB-COMMITTEES, COURSE DIRECTORS AND PROJECT REPORTS**

**11 PLACEMENTS SUB COMMITTEE**

**12 12.1 EDUCATION QUALITY SUB COMMITTEE**

This committee met on 8 April. This sub-committee proposes to revise it's terms of reference to reflect a smaller membership and a name change from Education Quality Sub-Committee, as well as the creation of the *Student experience working group*

**Recommendation:**

That Education Committee endorses the revised "Terms of Reference" to reflect adjustments to this committee's name and membership.  
Attachment EC42/09

**EC42/09**

**For noting**

- Terms of Reference for a 'Student Experience Working Group'.  
See attachment EC42a/09

**EC42a/09**

**12.2 MEQ****EC43/09**

Report tabled, discussion regarding recommendations

1. Education Committee explore the reasons why numeracy and ICT related items have reduced satisfaction ratings when compared with 2005 results.
2. Education Committee put in place a project to research good feedback practices, develop and endorse policies relating to response times, and develop and provide information for students to ensure they have realistic expectations and an understanding of the value of feedback from sources other than academic staff and gradings for assignments.
3. That the specific campus experience concerns as identified by responses from Gippsland and Peninsula students to items CE1, CE3 and CE4 be referred to the Associate Dean Gippsland and Associate Dean Peninsula for specific consideration if relevant.
4. That the Faculty make further improvement of off-campus learning experiences a high priority; and  
  
That Education Committee put in place strategies, resulting from and harnessing the resources created by the OCL project, which can continue past the employment of the e-learning designers.
5. Units taught off-shore are prioritised for extra support, through the OCL project and by On-line Teaching and Learning Coordinator, to develop interactive MUSO sites to foster a sense of belonging to the university community.
6. That teachers of postgraduate units are prioritised for extra support, through the OCL project and by On-line Teaching and Learning Coordinator, to develop interactive MUSO sites to foster a sense of socialising and belonging to the university community and to promote better use of MUSO sites.
7. That Education Committee investigate ways to improve the arrangements between partner faculties for double degree students.
8. That any projects or initiatives emanating from Education Committee in response to this MEQ report, pay particular attention to the needs of International Students.

**13 ADMISSIONS & SCHOLARSHIP SUB COMMITTEE****14 COURSE DIRECTORS REPORTS****14.1 Secondary****14.2 Primary**  
Report no EC44/09**EC44/09****14.3 Early Childhood****14.4 Psychology****14.5 Postgraduate Education****14.6 BSOR****14.7 Leadership****14.8 Adult Learning****15 PROGRESS REPORT ON MASTERS PROJECT**

Ms Joanna Donagan will provide an oral report.

**16 ITEMS FOR DISCUSSION AND/OR NOTING**

**17 NEXT MEETING**

Wednesday 17 June at 11 am

**Education Committee Members**

Dr Geoff Romeo	Chair – Associate Dean Teaching
Mr Peter Lawford	Faculty Manager
Dr Amanda Berry	Director Student Affairs
Professor Dennis Moore Dr Janette Simmonds	Course Director Psychology OR Deputy Course Director Psychology
Dr. Jennifer Rennie	Course Director Primary
Dr. Kerith Power	Course Director Early Childhood
Associate Professor Phillip Payne	Course Director BSOR
Professor John Loughran	Course Director Secondary
Professor Terri Seddon Dr Allie Clemans	Course Director Work & Learning OR Deputy Course Director Work & Learning
Dr. Jane Southcott	Course Director Masters
Associate Professor Judy Gray	Course Director Leadership
Associate Professor Bruce Waldrip	Dean's nominees x 2
TBA	Postgraduate and International students' representative
Mr Mark Baker	Undergraduate student representative
Ms Bronwyn Smith	Manager, Faculty Development
Ms Sue Plowright	Manager Academic Services and Quality
Mr Gerard Schnabl	Manager Admissions and Student Services
Ms Susan Kenton	Partnerships and Professional Placements Manager
Ms Sharon Cahill	Executive Officer

**Additional Distribution**

Ms Maree Mayne/Ms Cathy Arena

Ms Samantha Bennett

Ms Pearl Rischin

Mrs Louise Broadbent

Ms Melissa Booth

Ms Kate Anderson

Ms Reandra Juwono

Mr Steven Ngoi

Ms Joanna Donagan

Mr Mayur Katariya

Ms Winifred Hirst (Matheson Library)

Mr Sunil Kumar

**Course Directors Members**

**Chair** - Associate Dean Teaching Dr Geoff Romeo

Director Student Affairs – Dr Mandi Berry

Associate Dean Staff - Assoc. Prof. Barbara Clarke

Course Director Psychology - Dr Janette Simmonds for Prof. Dennis Moore

Course Director Primary - Dr Jennifer Rennie

Course Director Early Childhood - tba

Course Director BSOR - Assoc. Professor Phillip Payne

Course Director Secondary – Professor John Loughran (Alternative Dr Margaret Plunkett)

Course Director Work and Learning - Prof. Terri Seddon (Alternative Dr Allie Clemans)

Course Director Post Graduate - Dr Jane Southcott

Course Director Leadership - Assoc. Prof Judy Gray

Manager Academic Services and Quality - Ms Sue Plowright

Manager Admissions and Student Services - Mr Gerard Schnabl

Executive Officer: Sharon Cahill

**Additional distribution**

Melissa Booth

Reandra Juwono

Sharon Cahill

Pearl Rischin

Steven Ngoi

Sunil Kumar

James Donovan