

## Faculty of Education

### CONFERENCE TRAVEL COMMITTEE

Meeting No. 1/04 of the Conference Travel Committee of the Faculty of Education will be held on Wednesday March 24 2004 at 9.30am, in room G16, Clayton campus.

Pamela Harrison  
Executive Officer

### AGENDA

Members having a direct commercial or financial interest in any item before this meeting must declare that interest to the Chair via the Executive Office prior to consideration of the item, and must not take part in a vote on any matter concerning it.

Requests or apologies should be directed to Pamela Harrison on Ext. 52883 or email [pam.harrison@education.monash.edu.au](mailto:pam.harrison@education.monash.edu.au)

**1. \*MINUTES**

Minutes of the meeting held 5 March, 2003 are to be noted

**2. ITEMS FOR DISCUSSION**

**2.1. Revised Conference Travel Funding policy and Application form**

**2.2. MURF funding**

Email from Gwyn Morgan

**2.3. Procedures for 2004**

Committee to consider

**2.4. Other Business**

Financial considerations

**Membership**

Dr Rosalynd Smith

Prof Terri Seddon

Ms Amanda Berry

Ms Anne Kennedy

Dr Scott Webster