

Monash University

Faculty of Education

ADMISSIONS AND SCHOLARSHIPS SUB-COMMITTEE

Meeting 1/09 of the Admissions and Scholarships Sub-Committee of the Faculty of Education held on Thursday 26 February at 2:00pm – 3:30pm, in room G08 Clayton campus, with video link to Peninsula and Gippsland as required.

Mr Gerard Schnabl
Executive Officer

AGENDA

1. ATTENDANCE

1.1 Present

Mr Peter Lawford (Chair), Ms Joanna Donagan, Mr Stephen Keast,
Mr Sunil Kumar, Dr Justen O'Connor, Dr Jennifer Rennie,
Dr Jill Robbins, Dr Geoff Romeo, Dr Jane Southcott, Ms Rosemary Viète

In Attendance

Apologies

Dr Janette Simmonds

2. MINUTES

The Minutes of Meeting 4/08 of the Admissions and Scholarships Sub-Committee of the Faculty of Education held on 12 November 2008 are to be confirmed as a correct record of that meeting. (attached as ASSC 36/08)



ASSC 36/08

3. MATTERS ARISING FROM THE MINUTES

4. EXTERNAL ITEMS

4.1 University Education Committee

As this is the first meeting of the year, there is nothing to report at this time. In future meetings, Dr Geoff Romeo will update members on relevant items from the University Education Committee.

Members can view Agenda's and Minutes of Education Committee at:
<http://www.adm.monash.edu.au/execserv/committees/other-committees/education/index.html>

4.2 Coursework Admissions and Scholarships Committee (CASC)

As this is the first meeting of the year, there is nothing to report at this time. In future meetings, Mr Gerard Schnabl will update members on relevant items from this Committee.

Members can view Agenda's and Minutes of CASC and the Admission Pathways Subcommittee, a subcommittee of CASC, at:
<http://www.adm.monash.edu.au/admissions/committee/>

4.3 New University Policies – update

As this is the first meeting of the year, there is nothing to report at this time. In future meetings, Mr Gerard Schnabl will update members on new University Policies related to Admissions and Scholarship matters.

4.4 eAdmissions Project

Mr Gerard Schnabl will speak to the "eAdmissions Project Bulletin" (Document attached as ASSC 02/09) and, in particular, comment on the recent Faculty experience in relation to selection 2008 – 2009 (PG in general, PG Psychology courses and UG post VTAC Round 2)



ASSC 02/09

Members can view project updates and subscribe to the eAdmissions Newsletter by visiting www.adm.monash.edu.au/eadmissions-project.

5. INTERNAL ITEMS

5.1 Selection Overview – 2008/2009

Mr Peter Lawford to brief members on:

- VTAC Selection data – Undergraduate and GradDipEd (Documents attached as ASSC 03/09, ASSC 03a/09 & ASSC 04/09)
- Postgraduate selection including Psychology programs



ASSC 03/09

Mr Gerard Schnabl to brief members on:

- OUA GradDipEd (Secondary) & GradDipEd (Primary) selection (Documents attached as ASSC 05/09).



ASSC 03a/09

Ms Rosemary Viète to brief members on any issues re VTAC's checking of English Language requirements for GradDipEd's.



ASSC 04/09

Mr Peter Lawford will ask members to discuss and review:

- Using the Monash online Supplementary Information Form as part of the selection process.
- The E-type selection process and prerequisite requirements.



ASSC 05/09

5.2 VTAC 2010 & VICTER 2012

Mr Gerard Schnabl to brief members on:

- The publication timelines (Document attached as ASSC 06/09)
- Members are asked to note that the new VIT Mathematics prerequisites will be published as follows in future VTAC and VICTER publications:



ASSC 06/09

Units 1 and 2-two units (any study combination) general mathematics or mathematical methods (either).

5.3 Admissions Pathways Review

Paper to be prepared for next meeting.

6. FACULTY OF EDUCATION ADMISSIONS AND SCHOLARSHIP POLICY ISSUES

6.1 Devolution of offering rights - International Admissions

Ms Joanna Donagan to report on any issues relating to the devolution of offer rights to International Admissions.

6.2 Scholarships, Bursaries, Awards, Medals and Prizes

Members to discuss the changes to the administration of the following University Medals in recognition of excellence:

- Sir John Monash Medal
- The University Medal for Undergraduate Academic Excellence
- The Academic Medal for Excellence in Graduate and Postgraduate Coursework Study



ASSC 07/09



ASSC 08/09

(Documents attached as ASSC 07/09 & ASSC 08/09)

For next meeting:

2009 Faculty Scholarships and Bursaries Table and setting Faculty priorities.

6.3 Indigenous Bursaries

Mr Gerard Schnabl to report.

6.4 Admissions Policy

Members are asked to note that the draft of the Faculty of Education Course admission and selection criteria document (ASSC 35/08) was presented to Meeting 4, 2008. The document was prepared to monitor consistency with University policy for both undergraduate and postgraduate courses.

6.5 Credit Policy

Dr Geoff Romeo will speak to the draft AQF Credit Arrangements policy and guidelines. (Document attached as ASSC 09/09)



ASSC 09/09

For next meeting:

Faculty policy to be reviewed during the course of 2009 to ensure consistency with University policy.

7. ANY OTHER BUSINESS

7.1 MUFY new Mathematics subject endorsement for equivalency

Members are asked to note the attached information pertaining to the new MUFY mathematics subject called "Fundamental Mathematics". (Documents attached as ASSC 10/09 – ASSC 13/09. Note: the last 2 documents have not been printed – These are the course outlines for Part A & Part B of the new subject)



ASSC 10/09



ASSC 11/09



ASSC 12/09



ASSC 13/09

8. NEXT MEETINGS

The 2009 schedule of meetings is:

Meeting 2:	Wednesday – 13 May Clayton G08 & video link to Peninsula & Gippsland	2.00 – 3.30 pm
Meeting 3:	Wednesday – 22 July Clayton G08 & video link to Peninsula & Gippsland	2.00 – 3.30 pm
Meeting 4:	Wednesday – 11 November Clayton G08 & video link to Peninsula & Gippsland	2.00 – 3.30 pm

Membership – Approved by Faculty Board	Name	Distribution
Faculty Manager - Chair	Mr Peter Lawford	Prof. John Loughran
Associate Dean (Teaching)	Dr Geoff Romeo	Prof Dennis Moore
Manager - Admissions & Student Services	Mr Gerard Schnabl	Dr Joce Nuttall
Timetabling and Student Systems Administrator	Mr Sunil Kumar	Assoc Prof Phillip Payne
A Course Advisor from each of the areas listed below nominated by Course Directors, with at least one representative from each campus		
• Early Childhood Education:	Dr Jane Bone	
• Primary Teacher Education:	Dr Jennifer Rennie	
• Secondary Teacher Education	Mr Stephen Keast	
• Sport and Outdoor Recreation	Dr Justen O'Connor	
• Postgraduate Education	Dr Jane Southcott	
• Psychology	Dr Janette Simmonds	
Assistant Manager, International Development	Ms Joanna Donagan	
International Student Support Officer	Ms Rosemary Viète	
One student member of Education Committee	TBC	
Executive Officer	Mr Gerard Schnabl	