

Application to submit Masters of Education Thesis under regulation 18.2

A former candidate who completed a study program for a Masters of Education by Research degree but did not within the period of candidature submit a thesis, may, if authorised to do so by the Research Candidature and Examination Sub Committee, submit the thesis within a period of three years after candidature, and in this event, subject to any conditions imposed by the committee, the relevant regulations that apply to and in relation to that person and thesis as if the person were a candidate.

This form should be submitted to the Faculty of Education when the thesis of a lapsed candidate is, in the opinion of the former supervisor, ready for examination.

Section A: To be completed by the lapsed candidate

ID no: Department:

Family name: Title:

Given names:

Mailing address:

Postcode:

Telephone No: Home: Work:

E-mail Address:

Candidature lapse date:

Reason why it was not possible to submit the thesis by the due date:

Work yet to be completed as of candidature lapse date:

Nature and frequency of contact maintained with former supervisor in relation to the thesis writing after candidature lapse:

I certify that the research and the writing embodied in the thesis are entirely my own work except where due reference is made in the text.

Applicant's signature: _____ **Date:** _____

Privacy statement

The information on this form is collected for the primary purpose of assessing your application to submit under regulation 18.2. Other purposes for collection include attending to administrative matters, corresponding with you and statistical analysis. If you choose not to complete all questions on this form it will not be possible for Monash University to assess your application.

You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer on 9905 6011.

Section B: To be completed by former supervisor

I am able to certify that the research and the writing embodied in the thesis are that of the candidate except where due reference is made in the text **OR**

I am **unable** to certify that the research and the writing embodied in the thesis are that of the candidate except where due reference is made in the text.

Please note that where the supervisor is unable to so certify that the thesis is the work of the candidate, the Research Graduate School Committee reserves the right to require an oral examination

I support the former student's request to submit the thesis under regulation 18.2 **OR**

I do **not** support the former student's request to submit the thesis under regulation 18.2.

Please give reasons for your statements above, commenting on:

- the reasons why the thesis was unable to be submitted within the period of candidature,
- the stage reached in the writing/preparation of the thesis, including the proportion of draft thesis chapters you had sighted and commented upon, at the time candidature lapsed,
- the nature and frequency of contact with the student regarding the thesis writing following the lapse of candidature,
- the *quality* of the submitted thesis compared with the thesis as it stood at the time the candidature – ie comment on the extent of the progress made since the candidature lapsed.

Estimated thesis submission date:

Supervisor's name (please print) : _____

Supervisor's signature: _____ Date: _____

Section C: To be completed by the Head of Department /Graduate Studies Co-ordinator

I support the recommendations of the supervisor above on the following grounds:

I do **not** support the recommendations of the supervisor above on the following grounds:

Head/graduate co-ordinator's name (please print) : _____

Head/graduate co-ordinator's signature: _____ Date: _____

This completed form should be submitted to:

Faculty of Education
Research Degrees Office
Monash University
Wellington Road
Clayton Vic 3800,
Australia

Telephone + 61 3 9905 9498 Facsimile + 61 3 9905 5400